

Regular Meeting  
Monday August 3, 2009  
**6:00 pm**  
**Chowan County Public Safety Center**  
**305 West Freemason Street**

**MINUTES**

The Chowan County Board of Commissioners held their regular meeting on Monday, August 3, 2009, at 6:00 pm in the lobby of the Chowan County Public Safety Center, 305 West Freemason Street.

Present, Chairman Eddy Goodwin, Vice Chairman Emmett Winborne, Commissioner Jimmy Alligood, Commissioner Louis Belfield, Commissioner Kenny Goodwin, Commissioner Ralph Cole and Commissioner Keith Nixon. Staff Present: County Manager Peter Rascoe, Finance Officer Lisa Jones and Clerk to the Board Susanne Stallings.

Chairman Eddy Goodwin called the meeting to order and led the group in the pledge.

Commissioner Cole then offered the invocation.

Chairman Eddy Goodwin stated that previously the State Auditor's report was online until a few weeks prior to the meeting. He said that he made a decision when the report was received to release it to the public and the media. He said that the Attorney General's office contacted the County and directed the County to take the report off the County's website because the report was preliminary. He stated that while he believed the report was public information, he made a decision to abide by the wishes of the Attorney General's Office. He said he requested a letter from the Attorney General's Office requesting that the report be removed, to date, there is no letter. He said that he assumes a report will be forthcoming and once it is received by the County, it will be released to the public.

**Public Comment**

Chairman Goodwin then opened the floor to public comment in accordance with NCGS 153A-52.1. (there was none).

**Consent Agenda**

Chairman Goodwin then presented the consent agenda.

**a. Tax Release**

Baker, J.	\$330.75	Disabled Veteran Exemption
Bird, S.	\$190.47	Military- SITUS- Missouri
Byrum, H.	\$200.70	SITUS – Perquimans Co.
Edenton H.	\$1316.07	Bill under WC Chowan LLC
Edenton H.	\$139.35	Bill under WC Chowan LLC
Long, C.	\$222.06	Incorrect sq. ft. on house

Nowell, J.	\$115.87	Vehicle sold
Proctor, T.	\$115.64	SITUS – Perquimans Co.
Regulator M.	\$166.78	Vehicle Sold
Stevens T.	\$5,495.62	Not located in city limits
Tynch, C.	\$121.77	Mobile Home Sold
Tynch, C.	\$119.61	Mobile Home Sold
Tynch, J.	\$191.07	Garage not 100% complete
Walker, S.	\$153.24	SITUS – Perquimans Co.

**b. Minutes**

Minutes of the July 2, 2009 Emergency Meeting

Commissioner Kenny Goodwin asked about the \$5,495 release.

Mr. Rascoe said this was because the property was a Town of Edenton assessment and then was determined to not be in town property.

Commissioner Alligood moved that the Board approve the consent agenda as presented.

Being no further discussion, Chairman Eddy Goodwin asked for all in favor, the motion carried unanimously (7-0).

**Public Hearing - Solid Waste Management Plan and Resolution**

Anne Blindt of Albemarle Regional Health Services, Solid Waste division presented the Chowan County Solid Waste Management Plan for the period of July 1, 2009 through June 30, 2019 noting the plan is prepared in accordance with NCGS §130A-309.09 A (b) for the purpose of meeting solid waste needs and protecting the public health and the environment. She noted that a copy of the plan has been available for public review. Ms. Blindt noted a resolution is also attached that the Board will consider upon approval of the 10 year plan.

The Board discussed the effectiveness of recycling.

Chairman Goodwin opened the floor to public comment or questions (there were none).

Clerk to the Board, Susanne Stallings read the following resolution into the record:

Resolution to Approve  
The Chowan County  
10-Year Solid Waste Management Plan Update  
For July 1 2009 – June 30 2019

WHEREAS, better planning for solid waste management will help protect public health and the environment, provide for an improved solid waste management system, better use our natural resources, control the cost of solid waste management; and

WHEREAS, North Carolina General Statute 130A-309.09A(b) requires each unit of local government, either individually or in cooperation with other units of local government, to develop a 10-year comprehensive solid waste management plan; and

WHEREAS, Chowan County was actively involved in the planning process;

NOW, THEREFORE, BE IT RESOLVED that the Chowan County Board of Commissioners approves the comprehensive solid waste management plan.

Commissioner Belfield moved that the Board approve the resolution and the plan.

Chairman Cole asked for all in favor, the motion carried unanimously (7-0).

**Public Hearing - Second Reading - Solid Waste Franchise Ordinance**

Mr. Rascoe noted that pursuant to NCGS§ 153A-46 the second reading of a proposed Solid Waste Franchise Ordinance was unanimously recommended by the Board of Commissioners at the July 6, 2009 regular meeting. He stated the passage of such an ordinance by each member county creating a franchise for solid waste collectors is a requirement of the Albemarle Solid Waste Authority's new contract with Republic. He stated that this guarantees to Republic that all trash hauled by commercial collectors will go to Republic.

Ms. Blindt noted that the Authority will charge a \$50 license fee and charge \$1.00 per sticker per year.

Commissioner Kenny Goodwin asked if businesses will that haul to the landfill would be required to get the license.

Mr. Rascoe said this will affect commercial haulers, those that haul for another or haul for profit.

Commissioner Alligood asked who will collect the fee.

Ms. Blindt said the Authority will put the fee in their budget.

Mr. Rascoe said the number of commercial haulers is minimal.

Chairman Eddy Goodwin asked were these the three haulers in Chowan.

Ms. Blindt said yes.

Commissioner Kenny Goodwin asked for confirmation that this will only affect commercial (for profit) haulers.

Mr. Rascoe said yes, that Dare County has the largest number of commercial haulers.

Chairman Eddy Goodwin opened the floor for a public hearing. He asked for any public comment or questions (there were none).

Commissioner Alligood moved that the Board approve the Ordinance.

Chairman Eddy Goodwin asked for all in favor, the motion carried unanimously (7-0).

**Chowan County  
Solid Waste Franchise Ordinance for the**

## **LICENSING OF SOLID WASTE COLLECTORS**

### **Sec. 1. Definitions.**

The following words, terms and phrases, shall have the meanings ascribed to them in this section, in the interpretation and enforcement of this article:

- a) *Board* means the [Board of Commissioners] of Chowan [county].
- b) *Collection* means the act of removing solid waste to the Transfer Stations or the Facility.
- c) *Facility* means the East Carolina Environmental Landfill in Bertie County, North Carolina.
- d) *Person* means any individual, corporation, company, association, partnership, unit of local government, state agency, federal agency or other legal entity.
- e) *Solid waste* means any solid wastes that may be disposed of in sanitary landfills, including, without limitation, garbage, refuse, trash and other discarded material, whether from residential, commercial, industrial or institutional sources, which wastes are typically found in household, commercial or municipal refuse.
- f) *Solid waste collector* means any person who collects, transports or disposes of solid wastes for compensation, other than one who removes solid waste from his own premises.
- g) *Solid waste license* or *license* means a license for the collection, transportation and disposal of solid waste pursuant to Section 2 of this article.
- h) *Transfer Stations* means the following three transfer stations: Chowan/Gates/Perquimans Counties Transfer Station, Currituck County Transfer Station and Dare County Transfer Station.

### **Sec. 2. Solid waste license required.**

It shall be unlawful for any person to engage in business as a solid waste collector within any area of the [county], without first having procured a solid waste license from the Board. All solid waste collectors within the [county] shall dispose of all solid waste generated within any area of the [county] at the Facility or the Transfer Stations.

### **Sec. 3. Application, issuance, revocation of license.**

- a) *Application.* All applicants for solid waste licenses shall file a written application with the Board's authorized representative and shall furnish the following information:
  - 1) The name and address of the applicant, and whether the applicant is a sole proprietorship, corporation, partnership or other entity;
  - 2) A list of the collection vehicles the applicant plans to use in the [county]; and
  - 3) Any other information the Board's authorized representative may reasonably request.
- b) *Five-year license.* Solid waste licenses shall be issued for five-year periods. Licenses may be renewed with the information designated in subsection (a) of this section being presented to the Board's authorized representative at least thirty (30) days prior to the expiration of the existing and valid license.
- c) *Selection of applicants; granting of licenses.* The Board's authorized representative shall review applications for solid waste licenses and license renewals, and shall issue licenses and renewals to applicants meeting the requirements of this article.
- d) *Investigation of solid waste collectors prior to license issuance.* Before issuing a license pursuant to this article, the Board's authorized representative may inspect the facilities, equipment and solid waste collection vehicles the applicant plans to use in the solid waste collection business.

- 1) The Board's authorized representative shall issue the applicant a license when the Board's authorized representative determines that the application is complete and the applicant is in compliance with this article.
  - 2) When a license is issued to a solid waste collector, the solid waste collector shall affix a sticker indicating that the solid waste collector has a valid license to all of its solid waste collection vehicles that are to be operated in the [county]. The Board's authorized representative shall issue stickers to the solid waste collector at the time the license is issued. Licensees may obtain additional stickers from the Board's authorized representative.
  - 3) If the Board's authorized representative denies an applicant a license, the applicant may request a hearing before the Board by giving written notice of appeal to the [county] manager within (5) five working days of receipt of the Board's authorized representative's decision denying the license. After a hearing on the appeal, the Board shall either affirm the denial or direct the Board's authorized representative to issue the license.
- e) *Revocation.* When the Board's authorized representative finds that a licensee has violated this article or the conditions of the license, the licensee shall receive written notice of the violation and be informed that if another violation occurs within (30) thirty-working days, or in the case of continuing violation if it is not corrected within (10) ten-working days, the license will be revoked. If another violation occurs within the (30) thirty-working day period, or if the continuing violation is not corrected within (10) ten-working days, the Board's authorized representative shall give the licensee written notice that the license is revoked. Upon receipt of the revocation, the licensee shall cease collecting, transporting or disposing of solid wastes in any area of the [county] immediately. The Board's authorized representative may reinstate a revoked license after the revocation has been in effect for (30) thirty working days if the Board's authorized representative finds that the conditions causing the violation have been corrected. A licensee whose license has been revoked may appeal the revocation to the Board by giving written notice of the appeal to the Board's authorized representative within (5) five working days of receiving notice of revocation from the Board's authorized representative. After a hearing on the appeal, the Board shall either affirm the revocation or direct the Board's authorized representative to reinstate the license.

#### **Sec. 4. License fee.**

The licensee shall pay to the county, or its authorized representative a sum to be determined annually for the issuance of the license, and a sum to be determined annually for each sticker to be affixed to each solid waste collection vehicle.

#### **Sec. 5. Non-transferability of licenses.**

Solid waste licenses are non-transferable and non-assignable.

#### **Sec. 6. Responsibilities of licensee.**

- a) The licensee shall serve every person who contracts with it for solid waste collection in such a manner that the licensee does not cause the person to be in violation of this article.
- b) The licensee shall dispose of all solid waste generated within any area of the [county] at the Facility or the Transfer Stations.
- c) A licensee shall submit an annual report to the Board's authorized representative containing the following information:
  - 1) A list of the collection vehicles the licensee used in the [county] during the reporting year;
  - 2) The total amount of solid waste collected in the [county] and the locations where the solid waste was disposed of during the reporting year;

- 3) A certification that all solid waste the license collected in the [county] was disposed of at the Facility or the Transfer Stations; and
- 4) Any other information the Board's authorized representative may reasonably request.

**Sec. 7. Enforcement.**

- a) *Penalty.* Any person who is found in violation of this article shall be subject to a civil penalty of not to exceed \$500.00 as provided in N.C.G.S. § 153-123. Each day's violation shall be treated as a separate offense.

*Remedies.* This article may be enforced by equitable remedies, and any unlawful condition existing or in violation of this article may be enforced by injunction and order of abatement in accordance with N.C.G.S. § 153A-123.

**Adopted, August 3, 2009**

**Chowan County Board of Commissioners**

**6. Public Hearing – Ordinance Requiring payment of delinquent property taxes before issuance of a building permit.**

Mr. Rascoe noted that House Bills 563 and 103 have been enacted by the GA as local legislation. He stated that an ordinance will be required of Chowan County and the Town of Edenton before the Building Inspector can deny issuance of a permit due to delinquent taxes owed. Mr. Rascoe added that this legislation was a local concern and Representative Spear and Senator Jones introduced bills to include Chowan County.

Chairman Goodwin opened the floor to the public hearing. He asked for any public questions or comments on the proposed Ordinance. (There were none) He then closed the public hearing.

**Chowan County  
Ordinance Requiring Payment of  
Delinquent Property Taxes Before Issuance of a Building Permit.**

**Upon authority of Chapter 117 of the 2009 Session Laws of the General Assembly of North Carolina and effective on the date of adoption of this ordinance, a Building Permit may not be issued to a person who owes delinquent property taxes, determined under G.S. 105-360, on property owned by the person and on which the person is seeking to commence construction requiring the permit.**

**Provided however, that a building permit may be issued to a person who has formally protested through available legal means the assessment or collection of property taxes property owned by the person and on which the person is seeking to commence construction requiring the permit.**

Adopted, August 3, 2009 by the Chowan County Board of Commissioners

Commissioner Alligood moved that the Board approve the ordinance.

Chairman Goodwin asked for all in favor, the motion carried unanimously (7-0).

**Public Hearing - Close Out Capital Project Ordinance – Red Banks Farm**

Finance Officer Lisa Jones noted that it is recommended that the Board close out the Capital Projects Ordinance for the PO 6147 PARTF (Parks and Recreation Trust Fund) grant for the development of Red Banks Farm. She noted the County relinquished the grant and the close out is a recommendation of the County's auditor.

Commissioner Winborne asked what work had been done on the project.

Mr. Rascoe said that the County was awarded the PARTF grant that required a 50% match from the County. He said the County spent its match for a designer for the proposed ball fields at the park. He said the design was finished 16 months ago but the County was unable to come up with the rest of the match so the grant was turned back in.

Commissioner Goodwin asked for clarification on the closeout of the fund and asked if there would be a transfer of money.

Ms. Jones said there will be a transfer.

Commissioner Nixon said this was part of the motion at the last meeting to clean up these funds.

Commissioner Goodwin asked if this action would affect the 09-10 budget.

Ms. Jones said no.

Chairman Goodwin asked if the County has anything for the money it has spent on the project.

Mr. Rascoe said the County has a design.

Chairman Eddy Goodwin then opened the floor for a public hearing. He asked for any public comment or questions (there were none). He then closed the public hearing.

Chairman Eddy Goodwin noted that this farm was 90 acres and was property owned by the George Jones Hog Farm. He stated the house on the property is currently rental property.

Commissioner Nixon moved that the Board close out the ordinance.

Commissioner Kenny Goodwin asked for more clarification on the transfers.

Ms. Jones said that the county has incurred expenses. She said the revenues and expenses would have to be adjusted to turn in the grant monies. She said the county has up fronted the revenues.

Commissioner Kenny Goodwin asked if the general fund would be negative \$88,550.

Ms. Jones said yes.

Chairman Eddy Goodwin asked what would be the amount owed if the grant was not closed out.

Ms. Jones said the match would be \$500,000.

Chairman Eddy Goodwin asked for all in favor, the motion passed (5-2 K. Goodwin, Winborne)

**Public Hearing - FY 2008-09 Rural Operating Assistance Program (ROAP)**

County Manager Peter Rascoe, called on Herb Mullen Transportation Director, Inter-County Public Transportation Authority to present the application and the Certified Statement of the ROPE application. Mr. Mullen noted the three tiers of the ROAP program, Elderly & Disabled Transportation Assistance Program (EDTAP); Employment Transportation Program (EMP) and the Rural General Public (RGP). He noted that anyone can ride anywhere for \$3.00. He stated for the free transportation for the Elderly and Disabled, a certification from an Human Services Agency is required.

Chairman Eddy Goodwin asked how long and how many trips are made.

Mr. Mullen stated that about 90,000 trips were made last year. He noted that the schedules are built daily and medical trips take priority.

Commissioner Alligood asked for clarification on the monies distributed through DSS.

Mr. Mullen noted these monies are used mostly for Workfirst clients.

Commissioner Winborne asked if there is abuse of the system.

Mr. Mullen stated the transportation is for all and the free transportation is for those that qualify through a certification statement.

Commissioner Nixon asked if this was 100% matching.

Mr. Mullen said that 10% match comes from the fairs to ride and the program will not cost Chowan County tax payers any money.

Chairman Eddy Goodwin asked if the project has ever gone over budget.

Mr. Mullen said that he will manage the monies to ensure they do not go over budget. He said that the monies are regional and are transferrable if one budget goes over. He said at the end of the project, all money is spent with no overages. He stated that It is required that the Board of Commissioners hold a public hearing to receive local input regarding the sub-allocation of the FY 2009-10 ROAP program.

Chairman Edward Goodwin opened the floor to public hearing to receive comments from the Public Regarding the FY 2009-10 Rural Operating Assistance Program (ROPE). There were none.

Public Hearing was set for the August 3, 2009 Chowan County Board of Commissioners regular meeting. Public Hearing notice was given in the Chowan Herald on July 22, 2009  
The amount allocated for ROAP is:



<b>PROGRAM</b>	<b>TOTAL</b>
EDTAP	\$39,048
EMPL	\$3,524
RGP	\$32,370
Supplemental EDTAP	\$22,354
Supplemental EMPL	\$4,373
Supplemental RGP	\$28,467
<b>TOTAL</b>	<b>\$130,136</b>

Commissioner Alligood then moved that the application and Appendix B Certification Statement be adopted by the Chowan County Board of Commissioners. The motion carried unanimously (7-0).

#### **9. Board Appointment(s)**

Chairman Eddy Goodwin stated that the Board has received several applications from the Clerk for Consideration for the following Board vacancies.

- a. Chowan County Planning Board  
2 Vacancies  
Commissioner Winborne nominated Jeff Smith.  
Commissioner Nixon nominated Patty Kersey.  
Being no further nominations, Chairman Eddy Goodwin asked for all in favor, the motions carried unanimously (7-0).
- b. The Chowan County Board of Adjustment  
2 Vacancies  
Mr. Rascoe stated that two of the members are eligible and are interested in re-appointment.  
Commissioner Alligood moved to reappoint Brian White and Sherry Hare.  
Being no further nominations, Chairman Eddy Goodwin asked for all in favor, the motion carried unanimously (7-0).
- c. Town of Edenton Board of Adjustment (ETJ member)  
1 Vacancy  
Commissioner Alligood moved that Owen Maxwell be reappointed.  
Being no further nominations, Chairman Eddy Goodwin asked for all in favor, the motions carried unanimously (7-0).

d. Recreation Advisory Committee

2 Vacancies

Commissioner Nixon moved that Deanna Chesson be appointed and Marcia Reinhold be reappointed.

Being no further nominations, Chairman Eddy Goodwin asked for all in favor, the motions carried unanimously (7-0).

e. Greater Albemarle Area Chapter – American Red Cross

A request has been submitted for the Chowan County Board of Commissioners to appoint a representative to serve on the chapter board.

Commissioner Alligood asked that this nomination be tabled for the next meeting as he needed to discuss it with the person he had in mind.

Chairman Eddy Goodwin asked the public to submit applications to the clerk if they were interested.

**10. Albemarle Learning Center – Boys and Girls Club Offer**

Mr. Rascoe stated that staff has conferred with the Boys and Girls Club regarding the original offer together with the Board's discussion at the July Board meeting. He stated the club has offered \$200,000 and would provide an appraisal and commitment for usage of the property. He said a lease has been drafted for 90 days that allows the club to make improvements and occupy the property as negotiations continue.

Commissioner Kenny Goodwin said he felt the lease allows the County and the Boy's and Girl's club to negotiate the terms of the sale. He said he did not want free rent.

Jerome Livesey Director of the Boy's and Girl's Club said that they were asking for 90 days to negotiate the sale. He said he does not want the negotiations to take 90 days and added that the Club is ready to purchase the property from the County.

Mr. Rascoe noted the original offer is enough to pay off the notes owed on the building.

Commissioner Cole asked about the additional 4 acres.

Mr. Rascoe said the Planning/Enterprise Committee didn't want to include the additional 4 acres requested in the offer and the value or offer for the 4 acres will be determined in negotiations.

Chairman Eddy Goodwin opened the floor to public comment.

Bill Miller, 100 Blount Street said he was a member of the Albemarle Learning Center Board wanted to know what the final resolution of the negotiations would be. He said he felt the ALC Board would give approval for the sale.

Mr. Rascoe clarified that the County owns the option to purchase the farm from Albemarle Learning Center, Inc. He said the County would exercise the option to purchase the property for payoff of the debt. He said the County will give notice to the ALC Board as the Board is entitled to notification under the option.

Mr. Miller asked if the ALC Board would be disbanded if the property sold.

Mr. Rascoe said the Board would be without a farm, and the mission of the ALC would be fulfilled.

Mr. Miller asked how the sale would be advertised.

Mr. Rascoe said the County Attorney has reviewed the options of the sale with the Board with regards to the statutes governing the sale of property. He said a private sale is allowed or public bidding.

Commissioner Nixon added the Attorney described to the Board that a private sale is allowed under the statutes.

Mr. Rascoe stated the statutes also allow the property to sell for less than appraised value.

Mr. Miller asked about the ownership of the personal property on site.

Mr. Rascoe said the ALC Board owns the property and it is up to that Board as to what to do with the property.

Mr. Bob Harrell, ALC Board member, said the computers on site were purchased with a grant.

Chairman Eddy Goodwin stated that he wanted to assure the public that the Board has done their due diligence on this sale in a closed session with the County Attorney at the July Board meeting.

Douglas Eddy, 302 West Queen Street stated his support of the Boy's and Girl's Club and the proposed relocation.

Barbara Burroughs, 202 Queen Anne Drive, said she volunteers with the club and felt it was a blessing to the community. She stated her support of the sale and the relocation of the club.

Robbie Laughton, 105 Robin Lane, and County Recreation Director stated his support of the Boy's and Girl's Club. He said his department and the Club have a strong working relationship. He said the relocation of the club will allow for expansion of the club and its mission.

Mr. Livesey clarified that the additional 4 acres requested are interior lots and are not any road frontage. He said the additional 4 acres are critical to the Club. He said he envisions the new location to be an asset to the community.

Chairman Eddy Goodwin asked for discussion on the MOU for a temporary lease.

Commissioner Kenny Goodwin moved that the Board approve the lease as submitted.

Commissioner Winborne said he was concerned about the 90 days.

Mr. Livesey said the Club wants to begin negotiations ASAP on the sale of the property.

John Mitchener, 1000 Queen Street asked for clarification on the terms of the lease.

Commissioner Kenny Goodwin clarified the lease allows the Club to occupy the building for 90 days to negotiate the sale.

Chairman Eddy Goodwin said the lessee will be responsible for the utility costs and the lessee will make improvements on the site. He said Chowan County has a bail out clause on the lease to terminate it within 2 months. He stated that he felt this sale is a good solution for the County and he hoped the County could begin negotiations soon with the Club. He added that if a solution was not reached within the 90 days, the County would continue negotiations with the Club in good faith effort to sell the property.

Being no further discussion, Chairman Eddy Goodwin asked for all in favor, the motion carried unanimously (7-0).

Mr. Rascoe said negotiations should pick up and staff would sit down with the Club to review the appraisal.

Chairman Eddy Goodwin said he would like to see a sample of the neighbors represented and obtain their feelings about the sale of the property.

#### **11. Internal Committee Reports**

Planning/Enterprise Committee –

Commissioner Nixon noted that the Planning and Enterprise Committee has recommended approval of a wellfield easement for the well located on County property at 111 Virginia Road. The proposed easement is attached to the agenda for the Board's consideration along with an opinion from the County Attorney.

Chairman Eddy Goodwin asked for public comment on the proposed easement. He stated that the Town gets their water from the well on Virginia Road and the property is owned by Chowan County. He said there is no legal easement for the town well. He said the County's attorney has reviewed the easement.

Being no further comment, Commissioner Belfield moved that the Board approve the easement.

Chairman Eddy Goodwin asked for all in favor the motion carried unanimously (7-0).

#### **12. External Board/Committee Reports**

Chairman Eddy Goodwin noted that the Board members are asked to report on the activities of the external boards to which they have been appointed.

Commissioner Nixon noted that the Recreation Department Budget came in under budget on expenses and over budget on revenue.

Commissioner Cole said that the COA Board has met to discuss the procedure for selection of a new president. He added that the DSS Board is advertising for a vacant position for a director he said the Board will stop accepting applications on September 30<sup>th</sup>.

#### **13. Recommended Budget Amendments**

Finance Officer presented the budget amendments. She said that six of amendments are grant carry-overs. She said six are new funding for the Juvenile Justice funding and others are

recommendations from the County's Auditor. She said the Auditor discovered that many expense lines were being handled as liability and were building balances. She said this money needs to be included as revenues/expenses and are part of the financial clean up.

Chairman Eddy Goodwin clarified that these amendments are not spending more money he stated the Board will be cleaning up and restructuring the County's financial each month.

Commissioner Winborne noted the auditor made several recommendations for clean up.

Commissioner Alligood moved that the Board approve the budget amendments as recommended.

Chairman Eddy Goodwin asked for all in favor, the motion carried unanimously (7-0).

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**BA-0910-04**

3432 Land Records	\$4,688	Increase revenue for NCDENR grant for other imagery Re-flying services
4190 Land Records	\$4,688	Increase expense for contract for Sanborn Map Co. Inc., for balance due on grant project (50% grant 50% local match) budget approved 06-01-09

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**BA-0910-05**

3436 Cent. Comm.	\$280,590	Increase 2008 COPS grant revenue, grant carryover, Original budget amendment approved 2-2-09
4270 Cent. Comm.	\$280,590	Increase Capital outlay equipment & software,

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**BA-0910-06**

3497 Water Quality	\$37,500	Increase CWMTF grant for Water Quality improvement and study of Chowan River & tributaries. Grant carryover, Original budget amendment approved 11-3-08
4931 Water Quality	\$37,500	Increase expenses for consultation expenses and mapping/GIS expenses related to grant project.

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**BA-0910-07**

3839 TDA	\$5,547	Increase Ntl. Park Service grant revenue (50% grant 50% local match) budgeted from fund balance accumulated from occupancy tax collections. Grant carryover, Original budget amendment approved 3-2-09
8150 TDA	\$5,547	Increase expense for Harriet Jacobs website development.

<b>BA-0910-08</b>		
3839 TDA	\$500	Increase NC Civil War Tourism Grant, grant carryover, original budget amendment approved 3-2-09.
8150 TDA	\$500	Increase expense to create a display commemorating The 150 <sup>th</sup> anniv. Of the Civil War to be used in trade Shows.
<b>BA-0910-09</b>		
3495 EFNEP	\$1,420	Increase Chowan Hospital Foundation grant for expanded food and nutrition education program (EFNEP). Grant carryover, original budget amendment approved 12-1-08)
4952 EFNEP	\$1,420	Increase for supplies and materials for the EFNEP program.

**The Following Budget Amendments 0910-10 through 0910-24 are currently handled as liability accounts and should be handled as revenue/expense per auditor recommendation.**

<b>BA-0910-10</b>		
3414 Tax	\$10,000	Increase property tax refund revenue received from overpayment of taxes.
4140 Tax	\$10,000	Increase property tax refund expense for overpayment of taxes
<b>BA-0910-11</b>		
3418 Reg of Deeds	\$2,000	Increase revenue for marriage license
4180 Reg of Deeds	\$2,000	Increase expense to Dept. of Public Instruction and Dept. of Administration for partial marriage license fees per NCGS§ 161-11.01 and NCGS § 161-11.02
<b>BA-0910-12</b>		
3616 Sr. Ctr.	\$120,000	Increase Sr. Center registration fees for revenue collector for senior trips and activities
4268 Sr. Ctr.	\$120,000	Increase travel for senior citizen participants for trips and activities.
<b>BA-0910-13</b>		
3431 Sheriff	\$5,000	Increase concealed weapon permit revenue
4310 Sheriff	\$5,000	Increase expense for remittance of concealed weapon permit to NC State Bureau of Investigation
<b>BA-0910-14</b>		
3438 Animal Shelter	\$5,000	Increase SPCA donation revenue received
4380 Animal Shelter	\$5,000	Increase expense to SPCA for donations received

<b>BA-0910-15</b>		
3471 Sanitation	\$5,000	Increase revenue for health fees received
4710 Sanitation	\$5,000	Increase expense to remit to ARHS for health fees collected.
<b>BA-0910-16</b>		
3839 Animal Control	\$1,000	Increase animal shelter donations for special donations received.
4380 Animal Control	\$1,000	Increase expense for specific expenditures for animal control /shelter from donations received in memory of George Parrish.
<b>BA-0910-17</b>		
3495 Ag. Extension	\$6,700	Increase Ag. Extension program fee revenue from sponsorships, user fees etc. for Ag. Extension productions, meetings and program supplies.
4953 Ag. Extension	\$6,700	Increase Ag. Extension expenses for Ag. Extension productions, meetings and program supplies.
<b>BA-0910-18</b>		
3495 Ag. Extension	\$1,000	Increase 4-H Council income for
4953 Ag. Extension	\$1,000	Increase 4-H Council expenses for
<b>BA-0910-19</b>		
3495 Ag. Extension	\$750	Increase 4-H United Way for donations received
4953 Ag. Extension	\$750	Increase 4-H United Way expense for program related expenses.
<b>BA-0910-20</b>		
3495 Ag. Extension	\$9,000	Increase 4-H discretionary fund revenue from 4-H Camp workshop fees.
4953 Ag. Extension	\$9,000	Increase 4-H discretionary expenses for 4-H camp registrations and 4-H workshop program supplies
<b>BA-0910-21</b>		
3838 ABC	\$5,000	Increase ABC bottle tax revenue
5210 ABC	\$5,000	Increase ABC bottle tax remittance to mental health agency for alcoholism and substance abuse treatment per NCGS §18B-805 (b) (4)
<b>BA-0910-22</b>		
3591 Schools	\$70,000	Increase Clerk of Court fines and forfeiture revenue received
5910 Schools	\$70,000	Increase expense for disbursement of fines and forfeitures to Edenton-Chowan Schools per NCGS § 115C-452.
<b>BA-0910-23</b>		
3612 Recreation	\$10,000	Increase recreation special event revenue for annual events sponsored by the Rec. Dept.

6132 Recreation	\$10,000	Increase expense to cover special event expenses sponsored by Recreation Department
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**BA-0910-24**

3473 Drainage Dist.	\$16,000	Increase drainage district revenue
4730 Drainage Dist.	\$16,000	Increase expense for disbursement of revenue to all drainage districts.

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**Currently handled as a revenue/expense and should be handled as a receivable per auditor recommendation**

**BA-0910-25**

3325 Gen Fund	\$30,100	Decrease revenue for sales tax refund
8200 Gen Fund	\$30,100	Decrease sales tax expense

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**Currently handled as a liability account and should be handled as a revenue and expense, per auditor recommendation**

**BA-0910-26**

3414 Twn.Ednt Trs.	\$1,450,000	Increase revenue for Town of Edneton tax collections and land transfer tax collections
4140 Twn.Ednt.Trs.	\$1,450,000	Increase expense for disbursement of Town of Edenton tax Collections and Town of Edneton land transfer tax collections.

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**Currently handled as receivable, should be handled as a revenue/expense per auditor recommendation.**

**BA-0910-27**

3839 Hicks Field	\$780	Increase misc. revenue to include revenue received from Edenton Steamers for ITS telephone service.
4241 Hicks Field	\$780	Increase Hicks Field telephone expense for phone service At hicks field paid by Edenton Steamers.

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**Currently handled as receivable, should be handled as a revenue/expense per auditor recommendation.**

**BA-0910-28**

3839 Swain	\$120	Increase misc. revenue to include revenue received from Chowan Arts Council ITS long distance service.
4266 Swain	\$120	Increase Swain building telephone expense for long distance Service at Swain building for Arts Council paid by Arts Council.

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**Register of Deeds fee increase of 10 % 1-1-02 per NCGC §161-10 for computer and imaging technology in Register of Deeds Office.**

**BA-0910-29**

3418 Reg of Deeds	\$262	Increase ROD automation/preservation fund revenue
4180 Reg of Deeds	\$262	Increase ROD automation/preservation expenses for Computer and scanner upgrades.



<b>BA-0910-30</b>		
3523 JCPC	\$1,945	Increase Dept. of Juvenile Justice funding for psychological services (90% funded, 10% in-kind contribution of admin overhead to be provided by Dept. of Juvenile Justice and delinquency prevention, Elizabeth City)
5230 JCPC	\$1,945	Increase expense for court ordered juvenile psychological assessments.
<b>BA-0910-31</b>		
3523 JCPC	\$2,600	Increase Dept of Juvenile Justice funding for strengthening families services (85% funded 15% in kind contribution for admin overhead, office supplies, travel transportation and utilities to be provided by sponsoring agency – New Options Development Center)
5230 JCPC	\$2,600	Increase expense for parent/family skill building expenses
<b>BA-0910-32</b>		
3523 JCPC	\$52,192	Increase Dept of Juvenile Justice funding for intensive supervision and counseling services (90% funded, 10% in kind contribution for professional services, supplies and materials, utilities and property rental to be provided by sponsoring agency.
5230 JCPC	\$52,192	Increase expense for interpersonal skill building and teen court expenses
<b>BA-0910-33</b>		
5372 DSS	\$30,683	Decrease DSS revenue to match state allocation
3531 DSS	\$30,683	Decrease CRISIS expense to match state allocation (100% state funded – no local match)
<b>BA-0910-34</b>		
3612 JCPC	\$22,164	Increase Dept of Juvenile Justice funding for After-School plus services (72% funded, 28% in kind contribution for salaries, food and provisions, supplies and materials, travel, transportation and property rental to be provided by the sponsoring agency – Edenton Chowan Recreation Department).
6131 JCPC	\$22,164	Increase expense for tutoring and academic enhancement expenses

### **Finance Officer Report**

Finance Officer Lisa Jones provided the Cash Balance Summary and Cash and Investment Balance information for the month of June noting a total of \$1,290,779 total cash and investments. She also provided the Board with a highlight of the Information Technology Budget.

Commissioner Nixon asked if the County's Wealth Management Team would make a presentation on the County's investments to ensure the County is invested properly and safely.

Ms. Jones said she would arrange a presentation for the full board.

### **15. Information Technology Annual Report**

IT Director, Joe Sliva provided the Board with an annual summary of the activities of the IT Department.

The Board asked questions of the location of the fiber-optic cables in the County Office Building.

### **Tax Collector Report**

Mr. Rascoe provided Tax Collector's Report for July 2009. He said his confidence level was rising as a result of persons taking advantage of the early payment discount and future cash flow needs.

Chairman Eddy Goodwin said with the rising collections in tax revenue show the county is gaining ground.

Commissioner Alligood clarified that delinquent taxes are not receiving a discount.

Mr. Rascoe said no. Mr. Rascoe also added that the new tax collector/assessor was sworn in at the July meeting and will provide the Board with a more simplified report at the next meeting.

### **Manager's Report**

County Manager Peter Rascoe provided the Manager's report highlighting the following topics:

- The Administrative Facilities Study Committee will have their first meeting on Tuesday to begin strategic planning of office consolidation.
- Golden Leaf will make a presentation to the Board at the October 2009 regular meeting.
- The query from the insurance consultant has been resolved
- No information has been received from the VA Clinic. He hopes to give the Board members an update in the coming week.
- September agenda will include upcoming Planning issues.
- The Library Board will make a recommendation for an appointment at the September meeting.
- The Chancellor of COA has requested a work session with the Board for August, more information on the meeting date/location will follow.

Commissioner Kenny Goodwin asked if any contact has been made by citizens on the Albemarle Mental Health Building.

Mr. Rascoe said that the successor to Albemarle Mental Health now occupies the building and no serious inquiries have been made.

Commissioner Winborne asked if any inquiries have been made on the former County Manager's Office building (Old Jailers house).

Mr. Rascoe said he showed the building to Linda Eure of the Visitor's Center to explore ideas.

Clerk, Susanne Stallings noted that information will be forthcoming on the Gov Deals Auction.

**Timely and Important Matters**

Chairman Eddy Goodwin asked the Board members to begin submitting ideas for a strategic 5 year plan.

Chairman Eddy Goodwin said many public inquiries have been made as to whether or not any county employees have received a raise in this fiscal year or last year.

Mr. Rascoe said no.

Commissioner Nixon asked the Chairman for his opinion of attendance of the ECDC meetings since the funding has been suspended.

Chairman Eddy Goodwin said that the Board's appointees do not need to attend the meetings since the funding is suspended.

Being no further business, the meeting was adjourned.

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Edward C. Goodwin, Chairman

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L. Susanne Stallings, Clerk